



## Kramer Madison Operating Status – COVID-19

### *From our Kramer Madison Family:*

**Kramer Madison is considered an “essential” business, and is currently open and providing print, design and mail services to other essential businesses.**

With government restrictions changing almost constantly, we are taking the necessary steps to ensure we are complying in every way possible.

We are committed to the health and well-being of our employees and customers and are taking extra precautions regarding cleanliness and sanitation. We have implemented additional sanitation requirements throughout our building following the guidance of the Centers for Disease Control and Prevention (CDC), the World Health Organization (WHO) and the State of Wisconsin.

These additional precautions are in addition to our already high-level standards for cleanliness and sanitation.

Furthermore, we have instructed any employee not feeling well to stay home. All employees have been provided with guidelines to follow. We’re also following social distancing practices for those employees working on site.

Employees that are able to work remotely have begun to do so. To help keep our on-site staff safe, we have limited the amount of staff and rearranged hours to ensure we are meeting the needs of our customers and other essential industries while keeping everyone’s safety as top priority. We have also suspended all outside visitors indefinitely.

We know this is a stressful time for everyone, and we’re here to support our customers and employees during this time. Our current initiatives are in place to ensure we can keep our doors open and continue to serve all of you. Please don’t hesitate to reach out. We are here to help you in any way we can.

**Thank you,**  
*from all of us at Kramer Madison*